Ref: 2024-18774-33276

04/03/2024

Dear Dr Emma Sowden, Dr Rebecca Pedley, Prof Karina Lovell ,

Study Title: (Provisional title) COPE Study (Co-developing an Online Platform and Evaluation for parents of children with OCD)

University Research Ethics Committee 2

I write to thank you for submitting the final version of your documents for your project to the Committee on 21/02/2024 14:10 . I am pleased to confirm a favourable ethical opinion for the above research on the basis described in the application form and supporting documentation as submitted and approved by the Committee.

The maximum window for data collection the Committee is able to approve is 5 years from the date ethics approval is granted (5 years from 04/03/2024). If you wish to collect data beyond 5 years a new ethics application will be required.

Please note, if you wish to make changes to your project you must submit a formal amendment and wait for this to approved before implementing these changes in your study

Please ensure you review the Research Ethics website throughout the duration of your project to keep up to date on current UoM guidance and best practice.

Please see below for a table of the title, version numbers and dates of all the final approved documents for your project:

Document Type	File Name	Date	Version
Additional docs	PDG_OCD Debrief document V1.0	12/12/2023	V1.0
Topic Guide	Design Workshop Series 1-8_ Content focused activities _Logic Model_V1.0	12/12/2023	V1.0
Topic Guide	Design Workshop Series 1-8_ Software focused activities_DHS User Research Toolkit_ V1.0	12/12/2023	V1.0
Distress Protocol/Debrief Sheet	PDG_OCD Distress Protocol _V1.0	12/12/2023	V1.0
Recruitment Text	PDG-OCD_Consent & Background email email_ all workshops _V1.0	12/12/2023	V1
Topic Guide	Participant flowchart of steps & activities for WP1 & WP2 _V1.0	04/01/2024	V1.0
Data Management Plan	PDG_OCD Data Management Plan V1.1_ 09.01.24	09/01/2024	V1.1
Letters of Permission	NIHR205677 PDG OCD_ confirmation email for Q B1.10_V1.1	10/01/2024	V1.1
Recruitment Text	PDG-OCD- Adverts for WP1 & WP2 V1.1 date 16.02.2024	16/02/2024	V 1.1
Recruitment Text	Email template participant initial contact V1 16.02.2024	16/02/2024	V1
Topic Guide	PDG_OCD Demographic Questions V1.1-TRACKED	16/02/2024	V1.1
Participant Information Sheet	PDG_OCD_ WP1_Workshop 1_ Participant Information Sheet V1.1_TRACKED	16/02/2024	V1.1
Participant Information Sheet	PDG_OCD_ WP1_Workshop 2_ Participant Information Sheet V1.1 TRACKED	16/02/2024	V1.1
Participant Information Sheet	PDG_OCD_ WP2 _ Design Workshop Series (1-8)__ Participant Information Sheet V1.1 TRACKED	16/02/2024	V1.1
Consent Form	PDG_OCD_ WP1_Workshop 1_ Consent Form V1.1_TRACKED	16/02/2024	V1.1

Document Type	File Name	Date	Version
Consent Form	PDG_OCD_ WP1_Workshop 2_ Consent Form V1.1_TRACKED	16/02/2024	V1.1
Consent Form	PDG_OCD_ WP2_Design Workshop Series (1-8) Consent Form V1.1_TRACKED	16/02/2024	V1.1
Topic Guide	Draft overview of introductory presentation V1.0 16.02.2024	16/02/2024	V1
Topic Guide	Draft overview of introductory presentation V1.0 16.02.2024	16/02/2024	V1
Additional docs	Reponse to Letter 120224_ Application Ref 2023-18774-32419	16/02/2024	V1
Fieldwork Risk Assessment	NMSW Risk Assessment PDG-OCD V1.1	21/02/2024	V1.1

This approval is only valid for the specifications of the research project as outlined in the approved documentation set.

If you wish to propose any changes to the methodology or any other specifics within the project, including the dates of data collection, an application to seek an amendment must be submitted for review. Failure to do so could invalidate the insurance and constitute research misconduct.

You are reminded that, in accordance with University policy, any data carrying personal identifiers must be encrypted when not held on a secure university computer or kept securely as a hard copy in a location which is accessible only to those involved with the research.

Reporting Requirements:

You are required to report to us the following:

1. Amendments: Guidance on what constitutes an amendment
2. Amendments: How to submit an amendment in the ERM system
3. Ethics Breaches and adverse events
4. Data breaches
5. Notification of progress/end of the study

Feedback

It is our aim to provide a timely and efficient service that ensures transparent, professional and proportionate ethical review of research with consistent outcomes, which is supported by clear, accessible guidance and training for applicants and committees. In order to assist us with our aim, we would be grateful if you would give your view of the service that you have received from us by completing a **UREC Feedback Form**. Instructions for completing this can be found in your approval email.

We wish you every success with the research.

Yours sincerely,

University Research Ethics Committee 2

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